

Essex & Southend LINK – Mid Essex Locality Group Meeting Minutes

West Maldon Community Centre

08.04.09

2.00pm - 4.00pm

<p>Present: Claire Beattie (CB) Sylvia Beckett (SB) Peter Blackman (PB) Michael Blackwell (MB) Prof Lew Schnurr (LS) Mick Taylor (MK) Veronica P Wiggins (VW)</p> <p>Apologies: Brian Mister Judith Wright Rebecca Keyes (Mid Essex PCT) Sally Wallis-Boore (Mid Essex PCT)</p>	<p>In attendance: Linda Tubb – Area Co-ordinator (Notetaker) (LT) Anne Villegas – Project Manager (AV)</p>
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1.	Welcome and Introductions	Introductions were made around the table and Anne Villegas chaired the meeting to oversee the election of officers.	
2.	Election of Chair, Vice Chair and Countywide Representative	<p>Prior to the formal election, CB raised her concerns about the structure of the Group and referred to problems that had been encountered previously due to the long term absence of the Vice Chair and the impact this had on the workload of the Chair. There was a discussion on ways of working and it was agreed that the Group would elect a Chair and 3 Vice Chairs. A proposal was made that the Chair, Vice Chair and Countywide Rep would be elected for 1 year – this was agreed.</p> <p>John Saxton was proposed as Chair, this was seconded and agreed by a show of hands.</p> <p>Judith Wright was proposed as Vice Chair, this was seconded and agreed by a show of hands.</p> <p>Michael Blackwell was proposed as Vice Chair, this was seconded and agreed by a show of hands.</p> <p>Claire Beattie was proposed as Vice Chair, this was seconded and agreed by a show of hands.</p> <p>It was also agreed that the Brian Mister will be Countywide Rep.</p> <p>Mick Taylor will lead on Social Care Issues and Veronica Wiggins will lead on NHS issues.</p>	

3.	Minutes of previous meeting	Accepted as accurate record.	
4.	Matters Arising	<p>Item 5 – Essex Air Ambulance: LS has made further enquiries with Bond Helicopters and has obtained some information relating to details of operational costs as Bond is a commercial company. He will continue to investigate and monitor the situation.</p> <p>Item 4 – Broomfield Hospital DDA : MT asked for clarification of this issue. JS explained the background and reported that he has written to the Trust and received a response which was not satisfactory. A further response has been received, advising that an investigation is being undertaken. JS will report back.</p> <p>Item 4 – Prescriptions : MB reported that this matter has been taken up with the CE of Mid Essex Hospitals. She has agreed that the waiting time is unacceptable and advised that the Trust is working towards insuring the wait is no more than 10 minutes. They are also looking at other ways of improving the situation; however, they have to maintain a pharmacy at Broomfield Hospital and there are costs attached, which must be taken into consideration. CB agreed that she will arrange for her Hospital Link Worker to check on prescription turnaround times on a monthly basis.</p> <p>It was agreed that the situation for the dispensing of prescriptions in hospital is not satisfactory and it was further agreed that JS will draft a letter to the Minister in this respect.</p> <p>Item 4 – MRI Scans : LT tabled a response she has received from the PCT (attached as appendix). SB reported that she is aware that the hours have been extended and some O/P scans now take place on Sunday mornings. CB stated that the important issue is that it has been confirmed that patients can be referred by their GP. Members were satisfied with the response. LT will write to the PCT.</p> <p>Item 6 – Healthcare Commission (now Quality Care Commission): LS is taking the lead on this. LT will forward him a copy of the declaration from Harry Chandler on behalf of South East Essex Locality Group. It was agreed that the Group will not be in a position to submit a declaration this year but it is important to be ready to take part in the process</p>	<p>LS</p> <p>JS</p> <p>CB</p> <p>JS</p> <p>LT</p> <p>LS</p>

		<p>next year. LS will prepare some documentation to start the process.</p> <p>Item 7 – Mechanisms for rapid rectification of service failures : It was agreed that Cheryl Mack from Mid Essex Hospital PALs department will be invited to a future meeting, once meeting timetable is finalised.</p> <p>Item 8 – Countywide update: PB gave an update and reported that the Countywide Group will tap into meetings of Chairs/Co-ordinators. In response to queries, he advised that the Mid Essex Locality Countywide Rep will have responsibility for liaison between the locality and countrywide groups.</p>	BM
5.	Roadshows	<p>LT reported on the roadshows that took place during March. She stated that the Maldon event was very well attended but the others less so. However, the events had been useful to her as a means of networking with health and social care providers. CB expressed concern that insufficient time was allowed to plan the events as the Countywide Group had suggested they need to take place before April. This had impacted on the success of the events. It was agreed that lessons had been learnt and this would assist in planning future events. LT advised that, following a meeting with members of the Carers Strategy Team at Essex CC, Essex & Southend LINK had been invited to have a stand during Carers week in June, which would provide a good opportunity to recruit participants.</p> <p>The roadshow budget was discussed and CB asked if any money left over could be used by the Group for other activities. LT to obtain clarification</p>	LT
6.	AOB	<p>MT asked about the LINK involvement with social care and expressed concern that most of the activity seemed to be involved with health services. It was agreed that the Group needs to concentrate more effort on social care. LT said that this work was ongoing with all the LINK Co-ordinators.</p> <p>Pharmacy Applications – LT advised that the LINK office regularly receives notification of changes to pharmacy services. It was agreed that she will circulate these for comment in future and she will collate responses.</p> <p>Burnham Ambulance Station – LT updated members on the situation and agreed to circulate the information.</p> <p>Parish Meetings – MB suggested the Group could</p>	<p>LT</p> <p>LT</p> <p>MB/LT</p>

		<p>promote itself at Parish Meetings – he will take display boards to Danbury meeting on 22nd April. He will liaise with LT.</p> <p>Carer Information Day – CB will take display boards to this event at beginning of May.</p>	CB/LT
7.	Next Meeting(s)	<p>A timetable of meetings was agreed as follows: 20th May – Chelmsford (venue tbc) : 2-4.00pm 8th July – Witham (Spring Lodge tbc) : 6-8.00pm 2nd Sept – Maldon (Brickhouse Farm) : 6-8.00pm 14th Oct – Chelmsford (venue tbc) : 2-4.00pm</p> <p>It was agreed that the meeting on 20th May will concentrate on producing a workplan for the Group.</p>	