

MINUTES

Date and Time 14th January 2010. 11:00-13:00pm
 Location Braintree Town Hall, Town Hall Centre, Market square. Braintree, Essex. CM7 3YG
 Organiser Charlene Gordon

Attendees: Michael Blackwell – LINK Chair (MB), Charlene Gordon – LINK Coordinator (CG), Thelma Nickerson (TN), Norman Heath (NH), Alec Morris (AM), Rosalind Oakley (RO), Pet Thornton (PT), Peter Blackman (PB), Ken Edwards (KE), Daisy Marshall (DM), Margaret Cox (MC),

Apologies: Prof Lew Schurr,

	Topic	Discussion	Action by who/ when
1	Welcome, introductions and apologies	The meeting was opened by Michael Blackwell and a round of introductions were given with apologies	
2	Declaration of interests and house keeping	No declarations. Michael Blackwell explained house keeping procedures.	
3	Strategy presentation, Charlene & Michael	Charlene & Michael delivered a presentation outlining the role of the LINK, areas of influence, working together and project proposals.	CG
4	Strategy Handout approval and feedback	Each attendee went through a copy of the mid Essex work plan and discussed the content and proposals that have already been put forward. This generated discussion about the level of commitment required for each task. PB informed the group of a project NE Essex have done with the	

		<p>(4) <i>Social Care Seminars</i> strengthen civil societies understanding of social services (Cost?)</p> <p><u>Norman Heath Lead</u> <u>Charlene Gordon</u> <u>Wai Yeung</u></p> <p>(5) <i>outreach to BME community get outcomes from Wai</i></p>	
5	Election of a Vice Chair	Rosalind Oakley who was asked if she would like to take the post of vice chair. Rosalind could not this meeting but CG passed on the message from Ros that she was thinking about it.	
7	Date, time and place of next meeting	22 nd February, 17:00-19:00 Chapter House Chancellor Room, 53 New Street, Chelmsford CM1 1TY	