

**Essex and Southend LINK  
South East Essex Locality Meeting**

**Wednesday, 8th July 2009  
7.00pm – 9.00pm  
SAVS, 29-31 Alexandra Street, Southend on Sea, Essex, SS1 1BW.**

**All members of the public are welcome to attend**

**A G E N D A**

- 1. Welcome and introductions**
- 2. Apologies for absence**
- 3. Declarations of potential conflict of interest**
- 4. Minutes of the previous meeting (attached)**
  - a) To be agreed
  - b) Matters arising

**(The above items should take 10 minutes)**
- 5. Presentation by Derek Sleigh of Southend Social Services –**  
Transforming social care in Southend-on-Sea **(1 hour)**
- 6. Consultations / Discussion Documents**

Suggestions for this are that there should be a written report circulated with the papers to conserve time. Any important points or items of interest can then be discussed at the meeting.
- 7. Work Plans / Progress Report on Projects**
  - a. Update from the committee meeting with CEMVO **(3 minutes)**
  - b. **Needs assessments (ward profile):** Margaret O'Connor (lead) – report attached
- 8. Representatives' Reports**
  - a. SEPT – next update meeting 10<sup>th</sup> July (Margaret O'Connor) **(2 minutes)**
  - b. SEPT – update report from LINK presentation by SEPT 16<sup>th</sup> June 2009 (see attached)
  - c. JSNA update – Margaret O'Connor **(2 minutes)**
  - d. Other reports from members **(3 minutes)**

9. **PCT update – Nicky Hart (10 minutes)**
10. **Hospital update – PET (Patient Experience Tracker) Martin Emery (10 minutes)**
11. **Essex Social Care update – Harry (3 minutes)**
12. **Finance - Harry (3 minutes)**
13. **Meeting in August (2 minutes)**
14. **Publicity**
  - a. **Southend Community in Harmony Partnership event (21<sup>st</sup> June) – update (Gill Dawson/Sharon Cohen)**
  - b. **Stay Safe 2009 – 27<sup>th</sup> August (2 minutes for both items)**
15. **Any Other Business (10 minutes)**
  - a) South East Essex Locality representation for mental health commissioning
16. **Time & Date of Next Meeting: To be confirmed (item 13)**

**Either:**  
Wednesday 12<sup>th</sup> August 2009 7pm – 9pm Under Spire Room, Holy Trinity Parish Centre, Hockley Road, Rayleigh, Essex, SS6 8BB.

Or

Wednesday 9<sup>th</sup> September 2009 2pm – 4pm at SAVS 29-31 Alexandra Street, Southend on Sea, Essex, SS1 1BW.