

**Essex and Southend LINK
South East Essex Locality Meeting**

Wednesday, 10th June 2009
7.00pm – 9.00pm
Under Spire Room, Holy Trinity Parish Centre, Hockley Road, Rayleigh,
Essex, SS6 8BB.

All members of the public are welcome to attend

A G E N D A

- 1. Welcome and introductions**
- 2. Apologies for absence**
- 3. Declarations of potential conflict of interest**
- 4. Minutes of the previous meeting (attached)**
 - a) **To be agreed**
 - b) **Matters arising**
- 5. Consultations / Discussion Documents**
 - a) **Neonatal Review - response submitted 29.05.09:** Eddie Camp (report on response)
 - b) **Community Services Scrutiny Committee – work programme evaluation – (response submitted) –** update Eddie Camp
 - c) **Hospital Access -** update regarding parking – Eddie Camp
- 6. Work Plans / Progress Report on Projects**
 - a. **Needs assessments (ward profile):** Margaret O'Connor (lead) - Pilot profile interim report
 - b. **Hospital Discharge** (countywide project): Harry Chandler (lead) – Eddie to update
 - c. **Gypsies & Travellers** (countywide outreach project): Gill Dawson (lead) – see attached update
 - d. **Phlebotomy Services:** Tony Wright (lead) – Eddie to update
 - e. **Mapping health & social care assets:** Harry Chandler (lead) - Sharon to update.
- 7. Representatives' Reports**
 - a. **'Arms Length Management Board Meeting'- Future arrangements for the provision of services:** Eddie Camp – (update)
 - b. **RRAVS – meeting with Jackie Brown and Gerry Moore:** Eddie Camp
 - c. **SEPT briefing:** Margaret O'Connor

8. **Social Care Essex County Council:** Eddie Camp - progress report following committee meeting on 28.05.09 with April Lawlor & Pauline Holroyd
9. **Social Care Southend-on-Sea:** Briefing from council to be arranged
10. **Publicity**
 - a. **Volunteers Fair** – 5th June – Gill Dawson (update)
 - b. **Southend Community in Harmony Partnership event** – 21st June
 - c. **Stay Safe 2009** – 27th August
11. **Infection Control - Linda Cook** (Margaret O'Connor)
12. **Presentations for next meeting in July – JSNA** (Margaret O'Connor)
13. **Any Other Business**
14. **Time & Date of Next Meeting: 7.00-9.00pm, Wednesday, 8th July 2009 SAVS, 29-31 Alexandra Street, Southend on Sea, Essex, SS1 1BW.**