



Essex and Southend LINK South East Essex Locality Meeting

Wednesday, 11 November 2009
2.00pm - 4.00pm
SAVS Centre, 29-31 Alexandra Street,
Southend on Sea, Essex, SS1 1BW

All members of the public are most welcome to attend

A G E N D A

1. **Welcome and introductions**
2. **Apologies for absence**
3. **Declarations of potential conflict of interest**
4. **Minutes of the previous meeting (attached)**
 - a) **To be agreed**
 - b) **Matters arising**

(The above items: 10 minutes)
5. **Presentation on Southend Hospital discharge process, questions & answers by Sandra Steeples, Discharge Manager and Paul Mavin Community Social Work Teams & Safeguarding, Southend Borough Council**

(30 minutes)
6. **Progress Reports and Updates**
 - a. **PCT Update – Nicky Hart** **(10 minutes)**
 - b. **Hospital Update – Martin Emery** **(10 minutes)**
7. **Hospital car parking – Harry Chandler** **(2 minutes)**
8. **Progress Report on Projects**
 - a. **Chalkwell Ward needs assessments (ward profile): Margaret O'Connor** **(5 minutes)**
 - b. **Mapping Assets: Harry Chandler** **(5 minutes)**
 - c. **Patient Experience of Choice & NHS Dental Care: Harry Chandler** **(5 minutes)**
 - d. **Gypsies & Travellers: Gill Dawson** **(2 minutes)**
 - e. **Hospital Discharge: Harry Chandler** **(2 minutes)**
 - f. **Canvey survey: Harry Chandler** **(2 minutes)**

- 9. Representative' Reports /Updates**
- a. **Southend social care** : Harry Chandler (2 minutes)
 - b. **Essex Social care**: Harry Chandler (2 minutes)
 - c. **HOSC Children & Lifelong Learning**: Irene Grubb (5 minutes)
 - d. **HOSC Adult Community Services**: Eddie Camp (5 minutes)
 - e. **SEPT update**: Margaret O'Connor (5 minutes)
- 10. Consultations – Harry Chandler** (5 minutes)
- 11. Any Other Business** (10 minutes)
- a. **Request for information about organisations to which members belong**
 - b. **Members' interests in health and social care**
 - c. **Members' training needs**
 - d. **Older people commissioning representative**
 - e. **Setting up a commissioning sub group**
 - f. **Progress of mediation**
 - g. **Other**
- 12. Details of Future Meetings**

[Wednesday 9 December 2009, 2.00-4.00pm](#)

The Hollywood, 140 Shipwrights Drive, Thundersley, Essex, SS7 1RF
 Pam Sabine (Director of Specialist Services and Head of Podiatric Surgery SEE NHS
 will give a presentation on Podiatry and other services

[Wednesday, 13 January 2010, 2.00-4.00pm](#)

Civic Centre, Victoria Avenue, Southend on Sea, Essex, SS2 6ER
 Marlene Winfield will talk about electronic medical records

[Wednesday 10 February, 2.00-4.00pm](#)

SAVS 29-31 Alexandra Street, Southend on Sea, Essex, SS1 1BW
 Alan Allman, Assistant Director DH Strategic Improving Information Programme, will give
 a presentation on the Strategic Improving Information Programme.