



Essex and Southend LINK South East Essex Locality Meeting

Tuesday, 12 May 2009
2.00pm – 4.00pm
SAVS Centre
29-31 Alexandra Street, Southend on Sea, Essex, SS1 1BW.

All members of the public are welcome to attend

A G E N D A

1. **Welcome and introductions**
2. **Apologies for absence**
3. **Declarations of potential conflict of interest**
4. **Minutes of the previous meeting (attached)**
 - a) **To be agreed**
 - b) **Matters arising**
5. **Consultations / Discussion Documents**
 - a) **Proposal to reduce SEPT beds:** Consultation awaited
 - b) **Neonatal Review - response due 29.05.09:** Eddie Camp and Margaret O'Connor
 - c) **Community Services Scrutiny Committee – work programme evaluation – response due 21.05.09**
6. **Representatives' Reports**
 - a. **SEPT Complaints System:** Tony Wright (report attached)
 - b. **Southend Hospital – Patient Experience Group:** Harry Chandler /Elaine Blatchford
 - c. **'Safeguarding Essex':** Paul and Mary Beckers
 - d. **Health Overview & Scrutiny Committee:**
 - **Children & lifelong learning:** Irene Grubb
 - **Adult Social Care:** Eddie Camp
 - e. **'Arms Length Management Board Meeting'- Future arrangements for the provision of services:** Eddie Camp
 - f. **SEPT Mental Capacity Act 2005 – Deprivation of Liberty Safeguards:** Linda Cook

7. **Work Plans / Progress Report on Projects**
 - a. **Mapping health & social care assets:** Harry Chandler (lead)
 - b. **Needs assessments (ward profile):** Margaret O'Connor (lead)
 - c. **Carers' Services:** Peter Stroudley (lead)
 - d. **Phlebotomy Services:** Tony Wright (lead)
 - e. **Hospital Discharge** (countywide project): Harry Chandler (lead)
 - f. **Gypsies & Travellers** (countywide outreach project): Gill Dawson (lead)
 - g. **Proposed Projects: See attached**

8. **Social Care:** Harry Chandler progress report
9. **PCT update:** Nicky Hart
10. **Hospital update:** Martin Emery
11. **Developing Publicity**
12. **Any Other Business**

13. **Time & Date of Next Meeting: 7.00-9.00pm, Wednesday, 10 June 2009**
Under Spire Room, Holy Trinity Parish Centre, Hockley Road, Rayleigh, SS6 8BB.