

**Essex and Southend LINK  
 South East Essex Locality Meeting**

**Wednesday, 13 January 2010  
 2.00- 4.00pm  
 Civic Centre, Victoria Avenue, Southend on Sea, SS2 6ER**

*All members of the public are most welcome to attend*

**A G E N D A**

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|----|--|---------------|
| 1. | <b>Welcome and introductions</b>   | <b>2.00pm</b> |
| 2. | <b>Apologies for absence</b>   |               |
| 3. | <b>Declarations of potential conflict of interest</b>  |               |
| 4. | <b>Minutes of the previous meeting (attached)</b><br>a) To be agreed<br>b) Matters arising   |               |
| 5. | <b>‘The NHS Care Records Service’<br/>       Presentation by Marlene Winfield OBE,<br/>       Director for Patients and Public,<br/>       NHS Connecting for Health</b> | <b>2.10pm</b> |
| 6. | <b>Progress Reports and Updates</b>  |               |
|    | a. PCT Update:   | <b>2.40pm</b> |
|    | • Viv Barnes   |               |
|    | • Summary Care Records: Clare Ogley  |               |
|    | b. Hospital Update – Martin Emery  | <b>2.50pm</b> |
| 7. | <b>Consultations: Harry Chandler</b>   | <b>3.00pm</b> |
|    | a. NHS Constitution: closing date 5 February 2010  |               |
|    | b. ‘The future of community services in mid and south Essex’   |               |
|    | c. Consultation on the proposals to implement generic substitution in primary care (information from Beth Taylor Policy Manager, Community Pharmacy attached).           |               |
| 8. | <b>Progress Report on Projects</b>   |               |
|    | a. Needs analysis (ward profile): Margaret O’Connor  | <b>3.15pm</b> |
|    | b. Dementia Services: Harry Chandler   | <b>3.20pm</b> |

- c. **Hospital Discharge:** Harry Chandler **3.25pm**
- d. **Gypsies & Travellers:** Draft report submitted to Project Manager
- e. **Mapping Assets:** Report pending
  
- 9. Representative' Reports /Updates** **3.30pm**
  - a. **Southend Social Care :** Harry Chandler
  - b. **Essex Social Care:** Harry Chandler
  - c. **Commissioning Sub Group**
  - d. **HOSC Children & Lifelong Learning:** Irene Grubb
  - e. **HOSC Adult Community Services:** Eddie Camp
  - f. **SEPT update:** Margaret O'Connor
  - g. **Any others**
  
- 10. Any Other Business** **3.50pm**
  
- 11. Details of Future Meetings for 2010**

[Wednesday 10 February, 2.00-4.00pm](#)  
 SAVS 29-31 Alexandra Street, Southend on Sea, Essex, SS1 1BW  
 Alan Allman, Assistant Director DH Strategic Improving Information Programme, will give a presentation on the Strategic Improving Information Programme.

[Wednesday 10 March, 2.00-4.00pm](#)  
 Salvation Army, Hadleigh Temple, 146-148 London Road, Hadleigh, SS7 2PF  
 Presentation: To be advised