



## Essex and Southend LINK South East Essex Locality Meeting

Wednesday, 14 October 2009  
2.00pm – 4.30pm  
Hadleigh Methodist Church (Cruss Hall), Chapel Lane,  
Benfleet, Essex, SS7 2PQ

*All members of the public are most welcome to attend*

### A G E N D A

1. **Welcome and introductions**
2. **Apologies for absence**
3. **Declarations of potential conflict of interest**
4. **Minutes of the previous meeting (attached)**
  - a) **To be agreed**
  - b) **Matters arising** (10 minutes)
5. **Presentations, Questions & Answers**
  - a. **Primary Care Trust Strategy:** David Griffiths, Finance Director, NHS SEE (30 minutes)
  - b. **Joint Strategic Needs Assessment:** Duncan Taylor, Mike Bennett, Local Authority and Public Health and Nicola Prop, NHS SEE. (50 minutes)
  - c. **Infection Control:** Matt Ranguie, NHS SEE (40 minutes)
6. **Progress Reports and updates**

**NB: Due to time constraints on this occasion we will not have verbal reports. Where provided, written reports are attached or will be tabled.**

- **Hospital update:** Martin Emery
- **PCT update:** Nicky Hart
- **Progress Report on Projects**
  - a. **Needs Assessments (ward profile):** Margaret O'Connor
  - b. **Mapping Assets:** Harry Chandler
  - c. **Gypsies & Travellers:** Gill Dawson (brief update attached)

➤ **Representatives' Reports**

- a. **East of England Ambulance Service:** Tony Wright (report attached)
- b. **HOSC – Children & Lifelong Learning:** Irene Grubb
- c. **HOSC – Community Services:** Eddie Camp

**7. Publicity, Events and Presentations – to note**

- a. **Older Peoples Assembly 24 September, 1.30pm, Civic Centre:** Harry Chandler gave a LINKs presentation by Harry Chandler
- b. **CAVS Community Breakfast, 30 September:** Gill had a LINKs display
- c. **Southend College Freshers' Fair, 8 October,** LINKs promotional display Gill and Sharon
- d. **SEPT Event for LINKs, 'Improving Access to Psychological Therapies' and 'Our Secure Services': 23 October, 10.00-12.30, The Lodge, Runwell.** If you would like to attend but haven't registered please telephone Sharon or Gill. 01702 350477 or 350479

**8. Planned presentations for our future meetings - to note**

**11 November:**

- **Hospital Discharge Process:** Sandra Steeples, Discharge Manager, Southend Hospital and Paul Mavin, Community Social Work Teams & Safeguarding, Southend Borough Council

**9 December:**

- **Podiatry and other services:** Pam Sabine, Director of Specialist Services and Head of Podiatric Surgery, SEE NHS

**9. Any Other Business – time permitting**

**10. Times & Dates of Next Meetings**

- **Wednesday, 14 October, 2009, 2.00-4.00pm:** Hadleigh Methodist Church, Chapel Lane, Benfleet, SS7 2PQ.
- **Wednesday, 11 November, 2009, 2.00-4.00pm:** SAVS Centre, 29-31 Alexandra Street, Southend on Sea, SS1 1BW
- **Wednesday, 9 December, 2009, 2.00-4.00pm:** The Hollywood, 140 Shipwrights Drive, Thundersley, Benfleet, SS7 1RF