

5th March 2010

Dear Member

Re: Essex and Southend LINK Public Meeting, 17 March 2010

I have pleasure in inviting you to our next public meeting on the 17th March 2010 from **1 pm to 5 pm** at the Central Baptist Church, Chelmsford. You would have had this date in your diaries already but here is some more information for you.

The main business for this meeting will be to:

- Approve plans for the year April 2010 – March 2011
- Elect a new chair for the Enter and View Panel. Please send **nominations to Julie Harkus by 15 March 2010** (julie.harkus@essexandsouthendlink.org.uk) who may also be contacted for information about this role.
- Elect a new independent member of the countywide coordinating group. Please send **nominations to Dr. Nileema Vaswani by 15 March 2010.** (nileema.vaswani@essexandsouthendlink.org.uk) who may also be contacted about this role.

The second part of the meeting will be dedicated to the important topic of palliative and end of life care.

Please come and make your contribution to the functioning of your LINK.

Light refreshments will be provided from 1 pm. Please reply to Tamanna Hoque (tamanna.hoque@essexandsouthendlink.org.uk) to confirm your attendance.

Best wishes

Yours sincerely

Ian Flack
Project Director

