

Note to: Countywide Public Meeting of Essex & Southend LINK
To be held on: Wednesday 17 March 2010
At: Central Baptist Church, Victoria Road South, Chelmsford, CM1 1LN
For: the Business Session starting at 2.00pm

Items for Decision:

2. Adopt Minutes of last meeting held on 25 February 2010.
4. Elections of a new independent member of the countywide coordinating group and Chair of the Enter & View Committee; ballot papers will be available if an election for either or both roles is/are necessary.
5. The countywide coordinating group (CCG) recommends approval of the Terms of Reference document, marked 'vff', correcting in the penultimate dot point the typographical error so that nominations for roles are to be submitted ten working days in advance, not fourteen.
8. A full financial report as at the end of January 2010 has been published. This shows a forecast surplus available for projects of £249,068.27. A full schedule of all proposed projects, marked 'v12 – 14 March 2010' has been published. Individual Project Proposals will be published in advance of the public meetings where they are proposed for approval and sub-allocation of funds.

CCG recommends that the countywide LINK public meeting on 17 March 2010 approves:

- a) The allocation of £83,700 to the five Locality Groups as a whole; those Locality Groups must then at their own public meetings approve the projects they each propose as per the schedule; making this block allocation means that as the projects progress if in operation the actual spending differs from the budgets then virements (transfers) can be made via Locality Group public meetings rather than having to await a countywide LINK public meeting which takes place only quarterly which would cause unacceptable delays.
- b) The allocation of £37,400 to the Mental Health & Substance Misuse Theme Group, Aspergers Theme Group, Hospital Discharge Issue Group and Gypsies & Travellers Outreach Project as a whole; those Theme & Issue Groups must then at their own public meetings approve the projects they each propose as per the schedule; making this block allocation means that as the projects progress if in operation the actual spending differs from the budgets then virements (transfers) can be made via Theme & Issue Group public meetings rather than having to await a

- c) countywide LINK public meeting which takes place only quarterly which would cause unacceptable delays.
- d) The allocation of £118,900 for seven countywide projects, which will then be proposed in the next Item for individual approval.
- e) This leaves an unallocated contingency fund of £9,068.27. Financial updated reports will be compiled monthly during which further surpluses or deficits will be identified; these will be allocated at future quarterly countywide public Link meetings.

9. CCG recommends that the countywide LINK public meeting on 17 March 2010 approves the following Projects and allocates to them the amounts set against them, all the Proposals being published and available to the meeting:

- a) Youth LINK Project - £32,250
- b) Children with diabetes & other illnesses & conditions in schools - £7,500
- c) Did not attend appointments - £5,000
- d) East of England Social care Forum - £2,500
- e) Essex Neighbours & Emergency Planning - £25,000
- f) Out of Area health & social care services - £25,000
- g) Outreach & Events - £21,650; this project is deliberately designed to be flexible and able to absorb surpluses or deficits which emerge during 2010-2011.

Peter Blackman
Chair
Essex & Southend countywide coordinating group

