

MINUTES

ESSEX AND SOUTHEND LINK: SOUTH EAST ESSEX LOCALITY MEETING

Date and Time 20th January 2009 3pm – 5pm
 Location SAVS 29-31 Alexandra Street, Southend on Sea, Essex, SS1 1BW.
 Organiser Gill Dawson Sharon Cohen (minute taker)

Attendees: Harry Chandler, Eddie Camp, Michael Bull, Gordon Browne, Margaret O'Connor, Alan Grubb (Resident Association Westborough), Irene Grubb (Resident Association Westborough), Gareth Gault (St Luke's Healthy Living Centre CIC), Nicky Hart (NHS SEE), Lesley Vale (PALS Southend University Hospital), Denis Garne, Trevor Johnson, Hilary Lister, Cliff Wallace, Ron Kennedy (Southend Hospital Trust), Tony Wright (Ambulance Trust User Group), Bill Sibley, George Malinowski (Turning Tides (SAVS)), Tony Le Masurier (SAVS), Cllr Alan Crystal,(Southend Borough Council), Elaine Blatchford, Beryl Furr (NHS SEE), Linda Cook, Jill Poet (Healthy Life Essex) and Amanda Salari.

LINK Staff: Gill Dawson (LINK Project Coordinator), Sharon Cohen (LINK Project Administrator).

	Topic	Discussion	Action by who/when
1	Welcome & Introductions	Harry welcomed everyone to the meeting and congratulated Cliff Wallace on his recent MBE for 49 years of voluntary work.	
2	Apologies for absence	John Sayer, Martin Emery, Mary Green, Sharon Wheeler, Barrie Andrews, Paul Beckers (OPA) Mary Beckers (OPA), Rosalind Peek (LINK Policy & Research Manager) and Celia Clark, SAVS.	
3	Declarations of potential conflicts of interest	Eddie Camp – Governor Southend Hospital, Tony Le Masurier – PCT NED, Ron Kennedy – Non Exec Director Southend Hospital, Alan Crystal – Community Health Scrutiny Committee and Beryl Furr – Non Exec Director SEE PCT.	
4	Approval of Minutes of previous meeting (17.12.08) & matters arising	The minutes of the previous meeting were approved, subject to the following changes: a) Hillary Lister attended the last meeting but was not listed as an attendee. b) Irene Grubb was listed under apologies and was in attendance. c) Elaine Blatchford and Barrie Andrews were not listed under apologies. d) In section 4 under matters arising Eddie Camp stated that “their” in the 3 rd line down referred to the Southend Locality members. e) Irene and Alan Grubb stated that they are members of the Resident Association Westborough and not the Westcliff Residents Association.	

		<p>Matters Arising: There were no matters arising.</p>	
5	LINK Organisation	<p>Harry Chandler stated that this was a special meeting to get everyone to participate in looking at the structure of the SEE LINK in going forwards. Harry summarised the background of the work carried out so far:</p> <ul style="list-style-type: none"> • Carers Survey – Health and Social Care Assets • Pilot project of social care needs • Mental Health continuing care reduction in beds – we have had a response from Mark Tebbs. It was agreed that the committee would take an in depth look at the letter and respond. Any comments to the office please within 2 weeks. • Formal consultation re the use of 084 telephone numbers in the NHS. It was discussed that we should collect experiences from users and surgeries using the numbers. It was believed that the response was required by March. • Healthcare Commission Declaration – this needs to be worked on. • Phlebotomy – Tony Wright is representing us on this matter. <p>It was also mentioned that the NHS South East Essex was launching its strategic plan at the Cliffs Pavilion on the 25th of March 2009. With road shows to follow.</p> <p>Harry then went on to state a few problems that we are experiencing at the moment.</p> <ul style="list-style-type: none"> • Social Care – particularly contact with Essex County Council. Gareth Gault suggested that we contact Jenny Owen who is our contact there. Harry Chandler asked if Gareth would be prepared to contact Jenny on our behalf. He said he would. • Not all service providers understand the role of the LINK. He stated that we have to work with 5 organisations which include the PCT, the Hospital, SEPT, Essex County Council and Southend Borough Council. <p>Margaret O'Connor stated that we also need to work with service providers and Mental Health commissioners.</p> <p>Harry stated that so far building the team was going well. According to the Countywide Group we are leading in Essex and according to the Healthcare Commission we are leading in the country.</p> <p>Harry then went onto give a presentation on the organisation and structure for the LINK going forwards (see attached document).</p> <p>Harry then asked if everyone appreciated what we were trying to do and asked if anyone had any questions or points they would like to raise.</p> <p>Ron Kennedy stated that he would prefer to look at the proposals in his own time and come back with comments or suggestions. This was agreed by all members. Harry said that we would leave the organisation as it currently is until the end of February.</p> <p>Ron Kennedy stated that we would need time to allow members to decide who would like to be the Chair/Vice Chair/ and what projects they would like to get involved with. Harry stated that Gordon Browne will be running the election so that no other current committee members are involved in the election.</p> <p>Jill Poet stated that the voluntary sector should be referred to as</p>	<p>ALL</p> <p>ALL</p> <p>GG</p> <p>GB</p>

		<p>the 3rd Sector. She also said that we need to address the fact that the public would not always attend public meetings and said that we needed to look at suggestions for reaching people in the community. Harry said that we have to advertise the public meetings in order to fulfil our legal requirement. James Duddridge is the representative for the MPs (David Ames, Mark Francois, and Bob Spink) and they have only been asked to be kept informed at the present time. Often people who are not affected do not get involved until it affects them.</p> <p>Margaret O'Connor said that even if members cannot attend the next meeting, we should ensure that the information gets circulated then they will be able to comment. She suggested that the comments should be submitted with a deadline of 1 week before the next meeting.</p> <p>Harry stated that all views will be taken into account but that only members present at the meeting would be able to take part in the decisions.</p> <p>A discussion ensued regarding publicity and inviting "local press" to meetings. It was stated that press reports are not always quoted verbatim or focussed on the issues that are important to the members. If a relationship is built with a particular reporter a more accurate account is often the outcome. SAVS, CAVS & RRAVS were suggested as good facilitators for publicity and it was suggested that Cllr Alan Crystal could help with Southend Borough Council.</p> <p>Jill Poet asked if there was a budget for employing a professional to formulate press releases. She will look into this. Harry said that the availability of a budget was something that could be looked into.</p> <p>Gareth Gault said that people who were interested in nominating themselves may not commit if they are not sure of the actual role or structure. Harry responded by saying that we would need ideas for the structure by the 11th of February.</p> <p>Gordon Browne made a suggestion that the meeting today was only for presentation of possible options. The February meeting should be for proposal of the organisational structure and the election should be carried out in the March meeting. He suggested that a personal profile should be provided for those who wish to stand for election. These should be circulated to all members prior to the March meeting. Gordon's suggestion was wholly supported and it was felt that this allowed for an open and honest process. It was felt that self nomination was what was really being sought rather than members being nominated without their knowledge. It was agreed by all members unanimously to follow Gordon's proposal and that the current structure would remain in place until the March meeting.</p>	<p>AC</p> <p>JP</p> <p>ALL</p>
6	LINK Launch	<p>Harry reminded members that the Launch of the LINK is taking place at Anglia Ruskin University on Saturday 24th January 2009. Registration for the event will start at 9.30am and it will end at around 4pm. All members who are interested in attending should let Sharon Cohen know if they haven't done so already.</p>	ALL
7	Recruiting new members	<p>Harry asked if members were happy for an article to be produced, for local press, to recruit new members for the LINK. Nicky Hart said she would provide a list of all the press contacts. She also agreed that she would help produce the draft article.</p>	NH

8	Healthcare Commission – Annual Health Check	<p>We had a meeting with John Bruce on Monday the 19th January</p> <ul style="list-style-type: none"> • We still need a Governors report from the hospital. The patient experience manager has been asked for this. • The concerns regarding the phlebotomy service will be included in our report. 	
9	Primary Care Centres	<p>Canvey – The PCT centre will be moving in the next few weeks. The official opening is June/July 2009. There will be open days held once it is open and an invitation will be sent to the LINK.</p> <p>Shoebury & Westcliff – The PCT will be launching its strategic plan for the next 5 years at the Hospital Launch meeting on the 20th January. Meetings will be held in March and going forwards the LINK/Residents/Councillors will be invited to discuss options. The meetings will be held in the evenings to try and get as many people as possible to attend. The Shelford House site in West Road has been suggested as a location for the Westcliff PCC. There are concerns regarding public transport and the protection order for the Arms houses. Alan Grub suggested that the site of the old driving test centre may be an option. Beryl Furr confirmed that the PCT have received this proposal from Alan.</p> <p>Fairway Medical Centre – The majority of patients have reregistered with another surgery and the closure seems to have gone smoothly. The “cherry picking” by GPs was addressed by the PCT. If there are any further concerns please let Sharon or Gill know.</p>	
10	Progress Report on Projects	<p>Mapping Health & Social Care Assets - A map and a letter of introduction/authorisation have been produced. We are now looking to contact the relevant people to approach. Sharon is in the process of dissecting a local directory of services by ward.</p> <p>Needs Assessments (Ward Profile) – This is going well, with CEMVO’s support. Possibility of funding from outside sources.</p> <p>Carers’ Services – The Carers Scrutiny Group have finalised the questionnaire. It will go to 1000 people assessed by social service, 1000 Carers Forum associates, 1000-1200 people registered with DIAL. Tony Le Masurier said that they hoped to get the questionnaires back by March. He also said that he will be attending the Carers Strategy meeting this Thursday (23rd Jan). If there is anything to report back he will let us know.</p>	TLM
11	Health Overview & Scrutiny Committee	<p>Eddie Camp’s donation – We have had a response from CEMVO regarding the donation, but this does need to be clarified further.</p>	GD
12	Consultations	<p>Proposal to reduce SEPT beds – (Future consultation on number of older people continuing care beds) – This was covered in section 5 of the minutes. Nicky Hart also suggested that we need the letter from Patrick Geoghan to be circulated. Gill will circulate this to members.</p> <p>The use of 084 telephone numbers in the NHS – Information regarding the consultation was tabled at the meeting. Nicky Hart gave a list of the 10 surgeries that are using the numbers. See list</p>	ALL GD

