

MINUTES

ESSEX AND SOUTHEND LINK

NE ESSEX LOCALITY GROUP MEETING

Date and Time Thursday 22 January 2009 at 12.00 –14.00

Location Bluebell Resource Centre, Jack Andrews Drive, Highwoods, Colchester, CO4 9YN

Attendees: Reg McKenna, Marguerite Crunden, Vi Haddow, Hazel Law, Marguerite Jenkins, Moshud Ali, Carolann Jackson, Tricia Cassidy, Betty Constable, Tony Constable, Paul Digby, Peter Dennis, Anne Villegas, Tamanna Hoque and Dana Richardson.

Apologies: Keith Biggar, Harry Young, Cathy Chabo, Mike Chapman.

	Topic	Discussion	Action by who/when
1	Welcome and Introductions	<p>Reg McKenna welcomed participants and opened the meeting.</p> <p>Everyone provided a short introduction.</p> <p>Reg McKenna introduced Dana Richardson as the new Area Co-ordinator and point of contact for North East Essex.</p>	
2	Minutes of the last meeting	<p>Minutes of the last meeting were presented by the Chair and approved by the meeting.</p> <p>Marguerite Crunden stated that there was some confusion in the last minutes between what she had said and what Marguerite Jenkins had said.</p> <p>It was agreed that in future minutes abbreviations will not be used.</p>	
3	Matters Arising	<p>Adults with Aspergers Syndrome document summary</p> <p>Carolann Jackson had not prepared an Aspergers Syndrome document as she thought the points were covered in the last set of minutes.</p> <p>Carolann Jackson briefly explained Asperger's Syndrome to the group. Asperger's Syndrome is at the high end spectrum of autism but it is not a learning disability so it falls through the net for any help. Asperger's Syndrome is very debilitating. It often results in isolation, problems with employment and relationships and the ability to live independently. Carolann Jackson highlighted how LINK can play a part in drawing attention to Asperger's Syndrome.</p> <p>Reg McKenna updated the group on the Mental Health Strategy Meeting for the County which he said is starting to recognise the need for Asperger services and that our sub group on this needs to start work.</p>	

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		<p>Marguerite Jenkins stated that the North Essex Commissioning group have also been made aware.</p> <p>Carolann Jackson stated that the Liverpool team model should be used as a template to base the service on.</p> <p>Sub groups</p> <p>Reg McKenna stated that sub groups have not been able to meet due to not being able to share contact details currently.</p> <p>Anne Villegas explained the data protection issue and that we need to have signatures of agreement.</p> <p>All attendees agreed that are happy for their emails to be shared.</p> <p>Marguerite Crunden raised her concerns over the cost of everyone addresses being shared in the 'to' address filed for printing. She agreed with sharing addresses but requested hard copies of documents.</p> <p>Vi Haddow wanted to know how long this will all take.</p> <p>Dana Richardson to send out form with minutes.</p> <p>Joint Strategic Needs Assessment Working Group</p> <p>Reg McKenna said that it is the same reason for why this group has not met.</p> <p>Hazel Law said that we need to identify the issues to highlight, i.e. Asthma.</p> <p>Reg McKenna criticised the format of the documents saying there was too much information making it hard to find what you are looking for.</p> <p>Anne Villegas explained that there are two representatives from Essex and Southend LINK on the steering group for this.</p> <p>Hazel Law wondered whether they are representing the whole county or their localities and suggested that it should have been split with one from North and one from South.</p> <p>Anne Villegas said that she will take their concerns back to Countywide meeting.</p> <p>Marguerite Jenkins asked who will be organising working group meetings. Reg McKenna said that Dana Richardson will be. Reg McKenna said that they need to meet as a group and decide where to go with it.</p> <p>Marguerite Crunden said that they need the documents. Dana Richardson to ask Essex County Council for six sets of the documents for Colchester and Tendring.</p>	<p>DR</p> <p>AV</p> <p>DR</p>

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		<p>Tony Constable questioned why it is not one inclusive document and suggested that we should request this for future additions.</p> <p>Vi Haddow and Hazel Law suggested that it is probably due to the fact that it is one Primary Care Trust but two Councils.</p> <p>Tony Constable is to take this to the Older Persons Planning Group.</p> <p><i>Public and Patient Involvement Legacy Group</i></p> <p>Hazel Law reported that the group has met and considered the legacy document.</p> <p>Hazel Law gave her apologies to Moshud Ali for having the meeting without him.</p> <p>Reg McKenna and Hazel Law briefly explained what the Public and Patient Involvement Legacy Document is.</p> <p>The sub group suggested that a speaker (David Hewitt or Andrew McLoughlin) should come and discuss the five year strategy for the hospital before May.</p> <p>Hazel Law suggested privacy and dignity, waiting times, feeding, ward temps should be considered as possible starting points.</p> <p>The sub group suggested that there are many concerns about infection control and cleaning of ambulances and instances of cross infection. Stated mop and bucket used and steam cleaned every six months. Suggested a letter should be sent to the Ambulance Service re: infection control cleaning of ambulances and start at the very beginning by asking what the procedure is.</p> <p>Reg McKenna to raise this at the Countywide group. See if an issue in other localities.</p> <p>Tony Constable raised concerns about the intrusion of private ambulances. Also how does this work with the NHS service.</p> <p>Lauren Greenall, Essex County Council was suggested as a speaker on safeguarding children.</p> <p>The group recommended that a letter should be sent to the Primary Care Trust regarding the future funding of audiology in North East Essex.</p> <p>Local Area Agreements - North East Essex and South West Essex are identified as requiring more funding as they are below the remainder of the county. Clarification that that funding will continue and increase in terms of increased elderly population and need.</p> <p>The group also recommended that a speaker come to discuss the Darzi project. Possible Matt Bushell and/or Andrew McLoughlin.</p> <p>Update report on LIFT project from Primary Care Trust. Possibly Tanya Parsons or Matt Bushell.</p>	<p>TC</p> <p>RM</p>

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		<p>Recommend a representative from LINK to attend a Primary Care Trusts Commissioning group.</p> <p>Engagement with the public and roadshows</p> <p>Reg McKenna said small group for roadshow should be set-up.</p> <p>£1000 available.</p> <p>Vi Haddow stated that we need to spread the word and to encourage membership. Vi also stated that there are many things happening that we can hook onto the back of, such as Tendring Show, Clacton Air Show and Colchester Show. Vi also stated that the main problem seems to be lack of understanding of LINK by the public.</p> <p>Carolann Jackson queried whether the press were being approached enough by LINK staff.</p> <p>Anne Villegas explained how many press releases had been sent out for the launch but not really picked up.</p> <p>Marguerite Crunden stated that we need to find a simpler method.</p> <p>Tony Constable suggested that we may be jumping too far forward as there are many groups are not represented on the locality group. Disabled, sensory impaired and young people mentioned as particular groups to target.</p> <p>Moshud Ali also said Black Minority Ethnic communities should be remembered as they make up 3 – 4% of the population of Essex.</p> <p>Moshud Ali also suggested that times of meetings need to be considered to attract different working patterns of different targeted groups and communities. He also suggested that we should contact members of black minority ethnic community who have attended previous meetings to find out why they have not attended lately.</p> <p>Also invite councillors / distinct group.</p> <p>Reg McKenna suggested that a small group is set up to focus on the roadshow following the launch on Saturday 24 January 2009</p> <p>Roadshow and engagement group: Reg McKenna Hazel Law Vi Haddow Marguerite Crunden Tony / Betty Constable</p> <p>Mental Health, Drug and Alcohol and Substance Misuse Theme Group</p> <p>Anne Villegas explained that the joint Mental Health, Drug and Alcohol and Substance Misuse Theme Group across the county will be announced on Saturday and that Co-ordinators have been allocated groups.</p>	

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		Tony Constable suggested that we should attempt to get the Federation of Licensed Victuallers Association and supermarkets to attend as they sell so much alcohol.	
4	Update from CEMVO	Dana Richardson briefly discussed the upcoming Essex and Southend Launch. Hazel Law voiced concerns over the launch.	
5	A.O.B	<i>Dates and possible venues for future meetings</i> Dates for future meetings: Keep every six weeks with sub groups in between. 5 March 2009 - Clacton on sea 16 April 2009 - Colchester 28 May 2009 The YMCA was proposed again but Carolann Jackson opposed this based on lack of parking. Other suggestions included: Hythe Community Centre St Johns Ambulance, Hythe Sheltered Housing Accommodation Stanway Hall Walton Community Centre Colbain Community Centre Marguerite Crunden requested that we consider public transport and bus routes when arranging location. Carolann Jackson updated group on the National Autistic Society private members bill. Reg McKenna announced that he is to resign as Chair of North East Essex locality group at their next meeting.	
7	Date and venue of the next meeting	Thursday 5 March 2009, 12.00 noon to 14.00 pm St Helena Hospice Tendring Centre Jackson Road Clacton-on-Sea CO15 1JP	