

**Essex and Southend LINK  
 South East Essex Locality Meeting**

**Wednesday, 10 February 2010  
 2.00-4.00pm**

**SAVS Centre, 29-31 Alexandra Street, Southend on Sea,  
 Essex, SS1 1BW**

**Alan Allman, Assistant Director DH Strategic Improving Information Programme,  
 will give a presentation on the  
 Strategic Improving Information Programme.**

*All members of the public are most welcome to attend*

**A G E N D A**

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|---|---------------|
| <b>1. Welcome and introductions</b>   | <b>2.00pm</b> |
| <b>2. Apologies for absence</b>   |               |
| <b>3. Declarations of potential conflict of interest</b>  |               |
| <b>4. Minutes of the previous meeting (attached)</b>  |               |
| a) To be agreed   |               |
| b) Matters arising  |               |
| <b>5. Strategic Improving Information Programme:<br/>   Presentation, questions and answers: Alan Allman</b>  | <b>2.10pm</b> |
| <b>6. LINK Organisation &amp; Election</b>  | <b>2.40pm</b> |
| a. LINK Structure – enclosed  |               |
| b. Election of Chair, Vice Chair and Committee –<br>self nomination form enclosed   |               |
| <b>7. Progress Reports and Updates</b>  |               |
| a. Hospital Update – Martin Emery   | <b>2.50pm</b> |
| b. PCT Update: TBA  | <b>3.00pm</b> |
| <b>8. Consultations: Harry Chandler</b>   | <b>3.10pm</b> |
| a. NHS Constitution: now closed (5 February 2010)   |               |
| b. 'The future of community services in mid and south Essex'  |               |
| c. Consultation on the proposals to implement generic substitution in primary<br>care (information previously circulated, closing date 30.03.10).<br><u>Propose Hilary Lister as LINK representative on NHS SEE group</u> |               |

9. **Proposed project:**  
**Proposed Outreach Project** (enclosed): Harry Chandler **3.15pm**
10. **Representatives: Reports/Updates/Required** **3.20pm**
- a. **Bullwood Hall representative required:** Propose Hilary Lister
  - b. **Dental Services, Central Southend, representative required** (details enclosed)
  - c. **Patient Group Representatives required** (details enclosed)
  - d. **Southend Social Care** : Harry Chandler
  - e. **Essex Social Care:** Harry Chandler
  - f. **HOSC Children & Lifelong Learning:** Irene Grubb
  - g. **HOSC Adult Community Services:** Eddie Camp
  - h. **SEPT update:** Margaret O'Connor
  - i. **Any others**
11. **Progress Report on Projects**
- a. **Hospital Discharge:** Harry Chandler **3.35pm**
  - b. **Experience of Dementia Services:** Harry Chandler
  - c. **Needs analysis (ward profile):** Margaret O'Connor **3.40pm**
  - d. **Gypsies & Travellers:** To note draft report submitted to Project Manager
  - e. **Mapping Assets:** To note draft report submitted to Chair
12. **Any Other Business** **3.45pm**
13. **Details of Future Meetings for 2010** **3.55pm**
14. **Close** **4.00pm**

[Wednesday 10 March, 2.00-4.00pm](#)

Salvation Army, Hadleigh Temple, 146-148 London Road, Hadleigh, SS7 2PF