

**Essex and Southend LINK
 South East Essex Locality Meeting**

Wednesday 10 March, 2.00-4.00pm

George's Hall,
 Salvation Army, Hadleigh Temple,
 146-148 London Road,
 Hadleigh, SS7 2PF

All members of the public are most welcome to attend

A G E N D A

1. **Welcome and introductions** **2.00pm**
2. **Apologies for absence**
3. **Declarations of potential conflict of interest**
4. **Minutes of the previous meeting** (attached)
 - a) **To be agreed**
 - b) **Matters arising**
 - **Alan Allman presentation**
 - **Other presentation topics** (attached)
5. **LINK Election** (election date: 14th April 2010) **2.10pm**
 - a. **Notes of committee meeting on LINK Structure** (enclosed)
 - b. **Draft Election Protocol** (enclosed)
 - c. **Election of Chair, Vice Chair and Committee – self nomination form enclosed** (please disregard form previously circulated – wrongly dated)

Process to be approved.
6. **Progress Reports and Updates**
 - a. **Southend Hospital Update:** Martin Emery **2.30pm**
 - b. **NHS SEE PCT Update:** Viv Barnes **2.40pm**
7. **Progress Report on Projects / Outreach** **2.50pm**
 - a. **Hospital Discharge:** Harry Chandler
 - b. **Experience of Dementia Services:** Harry Chandler
 - c. **Needs analysis (ward profile):** Margaret O'Connor
 - d. **Mapping Assets:** To note draft report submitted to Chair
 - e. **Outreach update:** Gill Dawson (enclosed)
 - f. **Outreach Project:** Harry Chandler

8. **Primary Care Centres: update by Kate Halliday, Estates Services Planning Manager, NHS SEE** 3.15pm
9. **Representatives: Reports/Updates** 3.30pm
- a. **Dental Services, Central Southend:** propose Charles Cormack
- b. **East of England Ambulances Services – LINK regional working group:**
Propose Tony Wright
- c. **Care of the elderly proposed committees (to be revised and under review)**
- Intermediate Care Services
 - Integrated Care Case Finding and Personalised Care Planning
 - Managing Crisis
 - End of Life
 - Support to Care Homes
 - Single Point of Access
 - Fall Prevention
- d. **County co-ordinating groups and terms of reference:** Harry Chandler
- e. **East of England regional cross border LINK proposal:** Harry Chandler
- f. **Southend Social Care :** Harry Chandler
- g. **Essex Social Care:** Harry Chandler
- h. **HOSC Children & Lifelong Learning:** Irene Grubb
- i. **HOSC Adult Community Services:** Eddie Camp
- j. **SEPT update:** Margaret O'Connor
- k. **Any others**
10. **Consultations: Harry Chandler** 3.40pm
- a. **“The future of community services in mid and south east Essex”:** submitted
- b. **“Car Parking in the NHS”:** submitted
- c. **Consultation on “Proposals to implement generic substitution in primary care”**
Hilary Lister as LINK representative on NHS SEE group. Closing date 30.03.10
- d. **‘Southend Together Engagement Strategy’.** Closing date 07.03.10
11. **Any Other Business** 3.45pm
12. **Details of Future Meetings (attached) and close of meeting** 4.00pm

